

# Springfield Area Arts Council

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## **COMMUNITY ARTS ACCESS Grant Program Schedule for Fiscal Year 2018 (2017-2018)**

### **PLEASE NOTE CHANGES TO THE SCHEDULE**

September 1, 2017	Applications available to prospective applicants and past grantees on-line and via e-mail
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ALL FY18 **FIRST-TIME** APPLICANT ORGANIZATIONS ARE REQUIRED TO CONTACT THE PROGRAM STAFF TO DISCUSS THE PROPOSED PROJECT AND TO CONFIRM APPLICANT ELIGIBILITY.

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October 13, 2017	Postmark deadline for submitting grant applications Hand-delivery deadline – 5:00 P.M., SAAC office
Week of October 16	Review of applications completed by staff
Weeks of October 23 and 30	Panel meets to review grant applications and to make funding recommendations
November 9	Selection Panel recommendations submitted to SAAC Board of Directors for ratification
Week of November 13	Letters sent to applicants informing them of grant award decisions
November (date TBA)	Grants Presentation Ceremony and Reception
December 1	Opening date for Community Arts Access grant projects Note: CAA-funded projects\programs may not begin before this date.
July 31, 2018	Completion date for Community Arts Access grant projects Note: No CAA-funded projects\programs may take place after July 31 without prior approval.
December - July 2018	Site visits and performance attendance by panelists and\or staff